

Minutes of the Regular Meeting of the City Council of the City of Manchester
Monday, July 25, 2022

Mayor Behnken called the meeting to order at 5:00pm.

Roll call of members present: Dean Sherman, Mary Ann Poynor, Linda Schmitt, Tania Bradley. Absent: Bill Scherbring.

Motion by Poynor, seconded by Bradley to approve the agenda as presented. Motion carried, all ayes.

Public Input

None.

Consent Agenda

3.1 Approval of the minutes of the July 11, 2022 City Council meeting

3.2 R-093-2022 Resolution Approving Bills

3.3 Acknowledge Receipt of City Reports & Minutes: minutes of the June 20, 2022 Parks & Recreation Commission meeting; minutes of the July 18, 2022 Parks & Recreation Commission meeting; minutes of the June 9, 2022 Library Board meeting

3.4 Approve payment of claims totaling \$8,326.00 to Fehr Graham for engineering services

3.5 Acknowledge receipt of unpaid nuisance snow removal and approve the certification to the Delaware County Treasurer for collection on property taxes

3.6 R-094-2022 Resolution for Disposal of Equipment

3.7 R-095-2022 Resolution Authorizing Fund Transfers for the Fiscal Year Ending June 30, 2022

3.8 Approval of the Consent Agenda

Mayor Behnken reviewed the items on the Consent Agenda with the Council. Motion by Sherman, seconded by Poynor to approve the items on the Consent Agenda. Motion carried, all ayes.

Bills approved for payment

| VENDOR | DESCRIPTION | AMOUNT |
|-------------------------------|----------------------------|-----------|
| ACCENT LASER | TONER CARTRIDGE(S) | 194.85 |
| ACE ELECTRIC | GENERATOR MAINTENANCE | 984.69 |
| ADDOCO | PLAYGROUND MULCH | 1,460.00 |
| ALLIANT ENERGY | ELECTRICITY | 22,267.64 |
| AMAZON CAPITAL SERVICES | SUPPLIES | 405.01 |
| BAKER & TAYLOR BOOKS | LIBRARY MATERIALS | 123.44 |
| BARD MATERIALS | S MARION/S 12TH REPAIR | 1,371.75 |
| BLACK HILLS ENERGY | HEATING FUEL | 7,282.21 |
| BOUBIN TIRE & AUTOMOTIVE | COMMERCIAL INCENTIVE GRANT | 3,809.79 |
| BREHME DRUG | FIRST AID SUPPLIES | 6.78 |
| BSN SPORTS | RECREATION SUPPLIES | 539.97 |
| CARRICO AQUATIC RESOURCES | AQUATIC SUPPLIES | 3,175.00 |
| CEDAR + SALT MARKETING CO | MARKETING/COMMUNICATIONS | 2,500.00 |
| CHEMSCAN | VALVES & PUMPS | 3,071.00 |
| CHEMSEARCH | CHEMICALS | 136.39 |
| CITY LAUNDERING | BUILDING MAINT SUPPLIES | 249.44 |
| DAVIS, WALTER & BARBARA | SWIM LESSON REIMB | 75.00 |
| DEL CO AUDITOR | GIS/BEACON | 13,632.00 |
| DEL CO SOLID WASTE COMMISSION | LANDFILL | 1,021.40 |

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| DEPARTMENT OF THE TREASURY | MID AMERICA PCORI FEES | 18.62 |
| DISC STORE | DISC GOLF SUPPLIES | 3,595.50 |
| DOLAN INS AGENCY | INSURANCE | 517.00 |
| DON & WALT | REPAIR/MAINTENANCE | 614.50 |
| ECIA | KEEP IA BEAUTIFUL MATCH | 2,000.00 |
| EDGEWOOD BUILDING CENTER | CONSTRUCTION SUPPLIES | 78.28 |
| FAREWAY STORES | CONCESSION SUPPLIES | 759.58 |
| FASTENAL COMPANY | PARTS/SUPPLIES | 219.60 |
| GRUNDY NATIONAL BANK | SAFE DEPOSIT BOX | 15.00 |
| HAWKINS | CHEMICALS | 722.87 |
| HERITAGE PRINTING | PRINTING/SUPPLIES | 46.50 |
| IA MUN WORKERS COMP ASSOC | WORK COMP ANNUAL PREMIUM | 30,228.00 |
| INFRASTRUCTURE TECHNOLOGY | IT SUPPLIES/SERVICES | 57.50 |
| KIRKHAM MICHAEL | PAY #17 AIRPORT LAND ACQ/ESMT | 14,260.00 |
| KLUESNER SANITATION | GARBAGE/RECYCLING | 24,983.01 |
| LANDSCAPES BY CHILDS PLAY | LANDSCAPE MATERIALS | 180.00 |
| LANGE TECH | SCADA COMPUTER | 17,189.74 |
| MASTERPIECE CLEANING | CITY HALL/PD/AIRPORT CLEANING | 440.00 |
| MIDWEST PATCH HI-VIZ SAFETY | SIGNAGE | 741.00 |
| MUNICIPAL SUPPLY | WTR/SWR SUPPLIES | 1,210.00 |
| PREMIER PARTS | PARTS/SUPPLIES | 123.15 |
| NORTHERN LIGHTS DISTR | CONCESSIONS | 1,343.92 |
| PEPSI COLA BOTTLING CO | CONCESSIONS 7530233/7533624 | 408.12 |
| PIRC TOBIN CONSTRUCTION | PAY #4 EAST MAIN IMPROVEMENTS | 185,436.74 |
| RADIO COMMUNICATIONS | REPAIR/MAINT | 185.54 |
| RIVER CITY STONE | ROCK/STONE | 1,235.53 |
| SCHMITZ JANITORIAL SUPPLY | JANITORIAL SUPPLIES | 742.35 |
| SCHUMACHER ELEVATOR | ELEVATOR MAINTENANCE | 183.46 |
| SCHWAN'S HOME SERVICE | CONCESSIONS/RTE10504 | 577.08 |
| ST LUKE'S METHODIST HOSPITAL | FD PHYSICAL | 41.00 |
| STATE HYGIENIC LABORATORY | LAB TESTS | 249.00 |
| STOREY KENWORTHY | OFFICE SUPPLIES | 6.06 |
| SUPREME GREEN | LIB MOWING | 286.00 |
| THE BREAD BASKET MANCHESTER | DEL CO CLERKS | 201.88 |
| THREE RIVERS FS | FUEL/FERTILIZER | 10,406.46 |
| TOP GRADE EXCAVATING | PAY #3 GRAYSON/OAKVIEW LIFT | 157,206.00 |
| TYLER TECHNOLOGIES | SOFTWARE CONVERSION | 19,308.75 |
| US CELLULAR | CONNECTED DEVICE | 44.48 |
| VICK, TIMOTHY | MILEAGE REIMB | 317.49 |
| WALMART | SUPPLIES | 561.94 |
| WARE, LEIGHTON | UTILITY DEPOSIT REFUND | 44.62 |
| WELTER STORAGE EQUIPMENT | OFFICE EQUIPMENT | 560.00 |
| WINDSTREAM | PHONE/INTERNET | 862.57 |
| ZANGERLE REPAIR | REPAIR & MAINTENANCE | 12.40 |
| PAYROLL | PAYROLL | 87,470.28 |
| | TOTAL | 627,997.88 |
| | | |
| | GENERAL | 154,672.13 |
| | HOTEL MOTEL TAX | 2,500.00 |
| | ROAD USE TAX | 16,085.60 |
| | EMPLOYEE BENEFIT | 26,643.81 |

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| | PARK IMPROVEMENT | 3,595.50 |
| | LIBRARY GIFT & TRUST | 11.99 |
| | DOWNTOWN INCENTIVE | 3,336.25 |
| | STREET PROJECTS | 199,809.74 |
| | WATER FUND | 38,831.85 |
| | UTILITY DEPOSIT TRUST | 44.62 |
| | SEWER FUND | 21,891.50 |
| | SEWER CAPITAL PROJECT | 160,574.89 |
| | TOTAL FUNDS | 627,997.88 |

ECIA's HUD Lead Based Paint and Healthy Homes Program - Additional Funding Opportunity

City Manager Vick informed the Council that ECIA would like to apply for another HUD Lead Based Paint and Healthy Homes Program grant as additional funds have become available. The City Council approved participation and match for up to ten houses per year for three years which has resulted in five properties being completed and four more in progress in Manchester. The match requirement for the new grant is \$2,000 per house.

The Council discussed the grant, the timeline for the projects and the budget. Motion by Bradley, seconded by Sherman to approve participation in ECIA's application for the additional funding through HUD's Lead Based Paint and Healthy Homes Program with the City matching \$2,000 per home for up to ten homes per year. Motion carried, all ayes.

Airport Land Acquisition & Easements Project Update

City Manager Vick reviewed with the Council the status of the Airport Land Acquisition and Easements Project and provided the Council with a map of the properties. The Council discussed the process for the land acquisition through the FAA, correspondence with the land owners, the 90% funding from the FAA for the acquisitions, the size of the airport, the economic development impact, the new construction at the airport, and the aerial spraying business.

City Manager Vick commented that he was going to ask Eric Johnson, engineer with Kirkham Michael, to attend a City Council meeting to provide an update on the project and the process.

Construction Project Updates

Jason Wenger, Burrington Group, and Sam Ertl, Fehr Graham, updated the Council on construction projects in the City.

Reports

City Council and staff reports were given.

Motion by Schmitt, seconded by Sherman that the meeting adjourn at 5:30pm. Motion carried, all ayes.

Connie Behnken, Mayor

Attest:

Erin Learn, City Clerk